



Payroll Services

Dyatech Payroll Services is designed to meet an employer’s demand for a complete payroll processing solution. This is a web-based solution that is a full service product.

Dyatech will work with the employer to implement a payroll program customized to their needs.

One-time Payroll Set-up Fee

Client Installation and Setup

Includes the setup of current benefit coverage’s by plan, employee PTO balances, accrual options, company tax setup, earnings codes, earnings tax categories, and job codes with salary grades. The setup process also includes current deduction sources, deduction tax categories, deduction providers, administrators, vendors and payees. The client installation and setup process is for an existing or new company.

\$250*

Monthly Payroll Fee

Per Month

\$6**

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| Compensation management | Direct deposit and reporting |
| Company training and ongoing support | Check and advice printing |
| Employee management | State tax deposits and reporting |
| HR compliance | Federal tax deposits and reporting |
| Pre-check detail listing and reporting | Local tax deposits and reporting |
| Detail deductions by deduction code | Quarterly tax deposits and reporting |
| Detailed pay registers | W2 and 1099 reporting and filing |
| Detailed cash reporting | PTO reporting |
| Journal entry reporting | Tax reconciliation and reporting |

Monthly fees are invoiced and automatically drafted on the last payroll of each month. Dyatech’s fees are calculated using the highest number of employees paid during the month. If the Employer requires any non-standard services, please consult a Dyatech Payroll Representative.

**A \$42 monthly minimum fee is imposed for companies with less than 7 employees.

*Set-up Fee waived for current Dyatech 401k clients.

**Per Month: This fee may be higher if one of the following payroll related items pertains to your payroll program: the need for a time clock system, multiple tax locations and states, more than two payrolls per month, any type of manual processing, multiple reversing entries, or manual checks, or less than 7 employees.